Publisher / Affiliate Terms and Conditions

1. General:

Intent:

The purpose of this Agreement is to allow Affiliate school representatives to promote Publisher's materials; branded with a coupon voucher code, into schools for sales on a commission basis.

Process:

- 1. Sales reps will be provided with publisher-created literature about products being promoted.
- 2. Promotional materials will contain a Coupon Code specific to the Affiliate's company.
- 3. The relevant Coupon Code is entered onto the online Ready-Ed purchasing basket.
- 4. Where digital (ebooks) and hard copy products are included these will be provided direct; either via the download process (ebooks/digital products) or by Australia Post (hard copy products).

Tracking:

Tracking is done via the Coupon Code for book/software purchases so the code must be used by the person ordering goods. The tracking link and tracking coupon both use cookies to track purchases. These have been set to be valid for 60 days.

Order Notification:

The Affiliate will be automatically notified by email as each order occurs.

Orders cancelled/refunded:

If an order is cancelled or refunded, the Affiliate does not receive payment for that order.

Commission Payments:

Payments to Affiliates will be calculated at 40% of fully paid purchases for the previous fortnight each second Monday. A Recipient Created Tax Invoice (GST included) will be provided to the Affiliate and payment will be made into Affiliate's bank account by Publisher within 24 hours.

Products:

Purchases of all products on the Ready-Ed website can earn commission. This includes the six Online Classroom individual year levels and the school licence, as well as ebooks and hard copy books.

2. Merchant Obligations:

- 2.1 To provide the affiliate with access to the affiliate area
- 2.2 To provide the affiliate with brochures to distribute to the schools; as required.
- 2.3 To provide periodic payment of commission of sales; as detailed above.

3. Modification:

We may modify any of the terms and conditions in this Agreement at any time at our sole discretion. In such event, you will be notified; with an option to withdraw from the arrangement without penalty.

4. Termination:

Either party may terminate this agreement by giving the other 7 day's notice.

Signed	.Publisher / Print Name
Date	
Signed	.Affiliate / Print Name
Date	